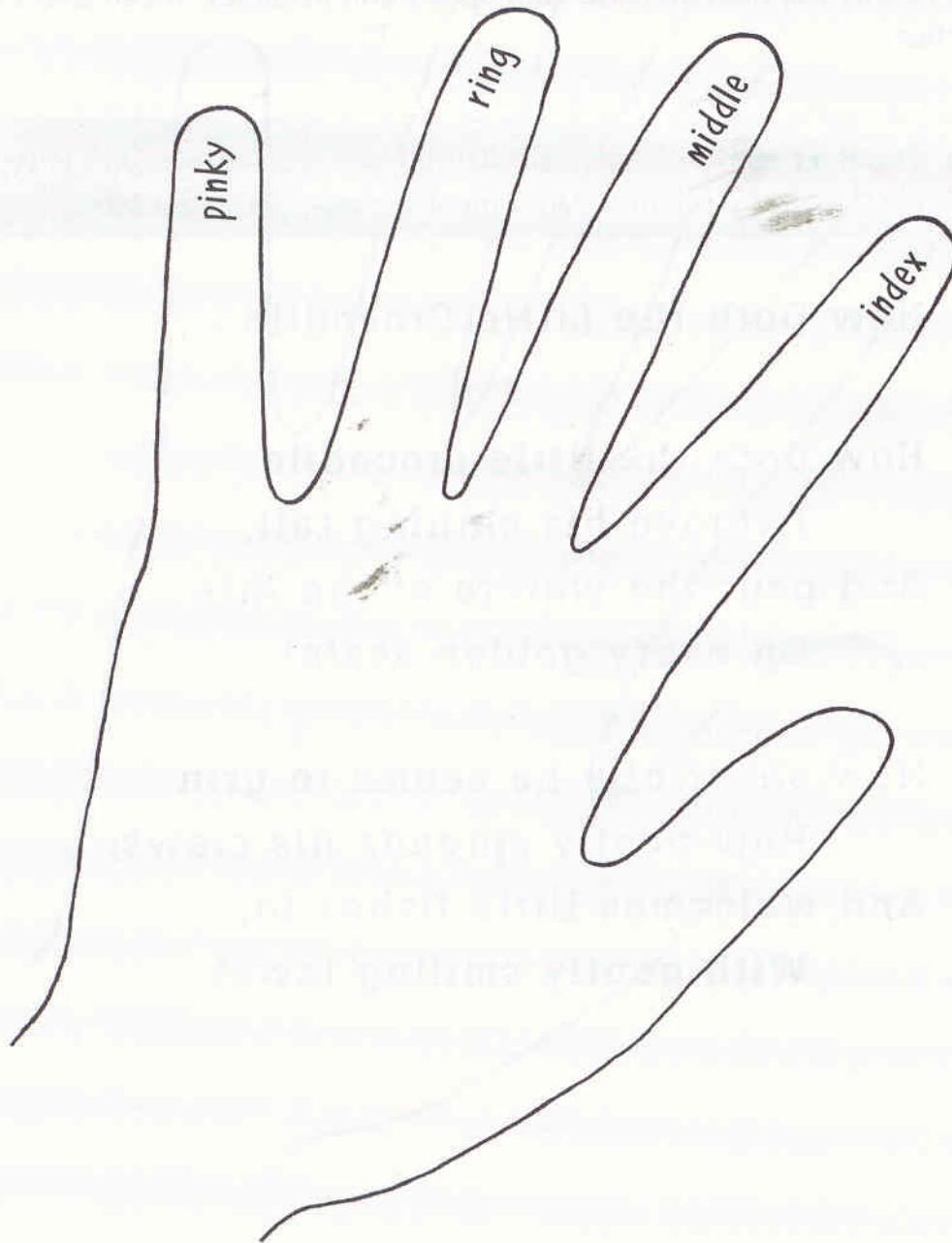


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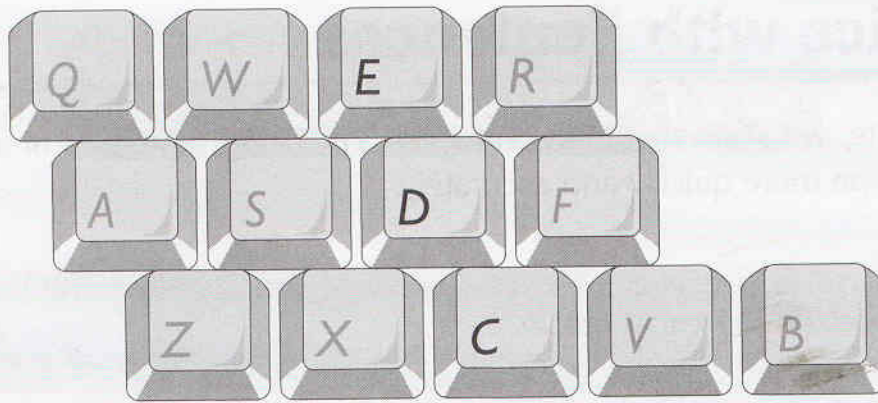
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Left-Hand Letters



Typing is done with the four fingers: the index finger, middle finger, ring finger, and pinky. The thumb does not type letters; its job is to push the space bar.

Place your left hand over the picture and practice naming your fingers.



Place your left-hand fingers on the home keys. Your middle finger presses the next three letters: , , . Feel for these letters until you can find them without looking.



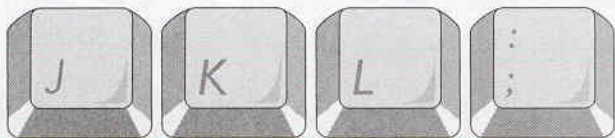
Now practice without looking, naming each letter as you press it. Type two rows.







c d e c d e c d e c d e c d e c d e c d e
 c d e c d e c d e c d e c d e c d e c d e



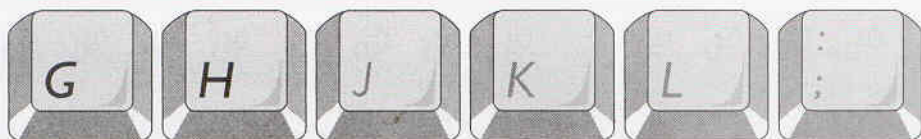
Say: "A, reach for B, same finger CDE." Then practice all five letters several times. Type two rows.

a b c d e a b c d e a b c d e a b c d e
 a b c d e a b c d e a b c d e a b c d e




Place your right hand on the keyboard so that your index finger is on  and your pinky is on . **You are now on the right-hand home keys:**    .

Put your left hand on the left-hand home keys.



Two keys are not covered,  and . They stand for "Go Home." If you can see them, you are in the correct home-row position.

 Let's review. What are the left-hand home keys? What are the right-hand home keys? Write them in here.



left-hand home keys

right-hand home keys